

Request for Full File Disclosure

You may request a LexisNexis® full file disclosure only on yourself, your minor child or on behalf of someone for whom you have legal authority. Please submit a separate request for each individual and complete all the appropriate items on the request form. Once we have received your completed File Disclosure Request Form and verification documents, it will take approximately 15 days to process your request.

For MINOR child: The requestor must provide proof of his/her identity (government issued ID) and proof of mailing address (for instance, copy of credit card or utility statement with mailing address). Also the requestor must provide a document showing the subject of report's name (Social Security card, other government issued ID, Birth Certificate or Immunization Record) and proof of authority to act on the subject's behalf.

In the Case of a Power of Attorney: The requestor must provide proof of identity (government issued ID) and proof of mailing address (for instance, copy of credit card or utility statement with mailing address). Also the requestor must provide a document that shows the requesting adult has Power of Attorney over such consumer.

Mail your form and verification documents to:

**LexisNexis Consumer Center
Attn: Full File Disclosure
P.O. Box 105108
Atlanta, GA 30348-5108**

Or email to consumer.documents@LexisNexis.com

Protecting Your Information through Authentication

1. Why do I need to provide personal information to receive my report?

Your personal identifying information, such as your Social Security number and date of birth, is only used to confirm your identity and to make sure that the person ordering the report is really you. LexisNexis's process is similar to the authentication process used by banks, credit card companies and other organizations that require sensitive personal information to make sure that unauthorized individuals do not access your personal information by phone or by mail.

2. What do you mean by “confirm your identity,” “verify your identity” and “authentication”?

These are terms used to describe the process of verifying that the person ordering the report is really you. We cannot provide a report to someone merely claiming to be a certain person because the risk of fraud is too great.

3. Will the information that I provide be provided or sold to other companies?

No. The information that you provide will only be used by LexisNexis for authentication and consumer disclosure purposes. We compare the information you provide against existing data in our system to verify your identity. It will not be provided or sold to any other company.

4. Have criminals been able to access information supplied during the authentication process from LexisNexis in the past?

No. Information supplied by the consumer directly to LexisNexis for authentication purposes is not distributed to, or accessible by, third parties.

5. Is there another way that I can receive a copy of my report without going through authentication?

The only method LexisNexis has of making sure that your consumer report goes to you and you alone is for you to supply us with the proper identity information that can be matched against existing data in our system to verify your identity. This is necessary to help ensure that only you have access to your report.

6. How do I get more information about LexisNexis?

For more information about LexisNexis, please visit the web site www.LexisNexis.com.